



**GUYANA ENERGY AGENCY
APPLICATION FOR CONSUMER INSTALLATION LICENCE OR
STORAGE LICENCE**

(Please note that where this form is completed by hand it must be completed in capital letters and that all documents requested should be attached)

1. Full name of Applicant

.....

Note: In the event of the application being made by a body corporate or a partnership, the name and capacity of the person who makes the application on behalf of the body or partnership must be stated

.....

2. Postal Address.....

.....

.....

3. Physical Location of Site where consumer installation is to be installed (where physical location is not readily available, GPS reading may be provided)

.....

.....

.....

4. Telephone No. (including code)

5. Facsimile No. (including code).....

6. E-mail (if any)

7. ID No./Passport No./ Work permit No./Business Registration No./ Company Registration

No.*

.....

*(*Delete which is not applicable)*

8. If applicant is a body corporate or partnership, full details of all directors, nature of shareholding/interest, other partners or members, as the case may be, must be provided in Form PP/3A and must be attached to this application.

9. Indicate type of consumer installation/ storage facility and capacity of each storage container/tank

(i) Petrol.....

(ii) Diesel

(iii) Other (Specify)

(*Delete whichever is not applicable)

10. Installation of Storage tank

Above ground _____

Under ground _____

11. If applicant is not owner of the proposed **SITE**, provide full name and address of owner(s)

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.....
.....

12. Has an environmental impact assessment study been conducted?

Yes No

13. Does applicant already hold a Licence under the Regulations?

Holder of other Licences Yes No

List type of Licence and Number

.....

14. Indicate below the nature of activities to which the proposed consumer installation will relate

Commercial

Agricultural

Industrial

Mining

Transporting

Fishing

Forestry

Farming

Other (specify)

Declaration

I,.....

Hereby declare that I am not subject to any of the disqualifications as set out in Regulation 42 and that the information submitted by me in this application is true and correct.

.....

Signature

.....

Date

(day/month/year)

.....

Name in Block Letters

FOR OFFICIAL USE ONLY

MEETS/ DOES NOT MEET minimum requirements for issue of licence.

.....

Head- Legal & Licensing Division

.....

Date

DETAILS OF DIRECTORS, OTHER PARTNERS OR MEMBERS OF APPLICANT

No.	Name	Capacity (e.g. director, partner etc)	ID/Passport No.	Citizenship	Postal & Residential Address	Telephone and Fax Numbers
1.						
2.						
3.						
4.						
5.						
6.						

Note: Attach Further pages if Necessary

**APPLICATION FOR NEW CONSUMER INSTALLATION LICENCE
OR NEW STORAGE LICENCE**

(Storage Tanks, etc.)

Documents required:-

1. A certified copy of the applicant's **identity document** and, in the case of a non-Caricom national, a valid work permit [and also proof of residence in Guyana, or proof of domicile in Guyana, as the case may be].
2. A certified copy of **business registration** or **incorporation documents** if the applicant is a company.
3. A certified copy of **environmental permit** from the Environmental Protection Agency (EPA). If an environmental impact assessment study has been conducted, a certified copy of the document setting out the outcome of such study.
4. A **police clearance certificate**, if the applicant is an individual.
5. A **Certificate of Compliance** issued by the Guyana Revenue Authority (GRA), if not a first time applicant.
6. Copies of **NIS compliance**.
7. Proof of commercial, industrial or agricultural undertaking.
8. **Approved plans, final design or construction drawings** of all buildings, roadworks, structures and plant to be erected on the proposed premises, including the location of the proposed premises and a **General layout plan**, including a confirmation of meeting industry standards of all buildings and structures involved in storage and dispensing of fuel.
9. A copy of the **petroleum licence** from **Guyana Fire Service** (GFS).
10. Any permits required for such facilities, including those of the local authority and Central Housing and Planning Authority.
11. In the case of an application for a consumer installation licence, proof that the applicant operates a commercial or industrial undertaking of a mine or is a *bona fide* farmer.

NOTE WELL

- If applicable, ***authorization to apply/power of attorney/probate/letters of administration***.
- Identification Document of applicant & person authorized to uplift/ transact business.
- Special circumstances- letter with affidavit attached, attesting to special circumstances surrounding inability to furnish requested document(s).

Please feel free to call the Licensing Department on Tel #: 2260394 ext 220/234 for further information.