**MINUTES OF MEETING**

**Design, Supply, Installation and Commissioning of a 174 kWp Off-Grid Solar Photovoltaic Micro-Grid System and Electrical Distribution Network in Capoey Mission & 39.5 kWp Off-Grid Solar Photovoltaic Micro-Grid System and Electrical Distribution Network in Capoey Lake Top**

**Call to Order**

A Pre Bid Tender meeting hosted by Gu**yana Energy Agency** was held via Zoom on April 6, 2021 **at 10:30 am with bidders.** The meeting started at 1:05 pm to allow some time to join the meeting.

**Introduction**

Introduction was given by Mrs. Shareefa Toolsiram.

**Administrative Matters**

Mrs. Shareefa Toolsiram provided an update on the Evaluation and Qualification Criteria and Deadline of Submission of Bid.

No questions were asked relating to Administrative Matters.

**Specifications of Bid**

Technical Specifications of Bid was given by engineer Mr. Cyril Ohanwusi.

**Questions**

Q: Could you provide some information to get there?

A: It’s about 28-30 km (30 minutes drive) from Supenaam to Capoey bus stop. The Mission is 3km off the road to the left.

Q: Do you need a boat from the lake top to get over to the mission?

A: Yes, however I was made to understand that there is a trail from Tapakuma to the mission but I never tried it. (It’s about 2km from the lake top to the mission).

Q: Can we upsize the transformer from the 150KVA in the SBSD for the Mission, since the PV size is 174kWp?

A: Yes, an addendum will be shared with the bidders accordingly.

Contact details were shared: -

Toshao:662-3781, 621-0512 and Deputy Toshao: 626-0512, 6290060

**Closed**

With no other matters, concerns or questions proffered, the Meeting was adjourned at 11:17 am.