

MINUTES OF MEETING

Design, Supply, Installation and Commissioning of a 23 kWp Hybrid Solar Photovoltaic System with 115kWh Battery Energy Storage System at the Ministry of Finance Annex, Georgetown

Call to Order

A Pre Bid Tender meeting hosted by Guyana Energy Agency was held via Zoom on March 15, 2021 at 10:00 am on March 15, 2021 with bidders.

Introduction

Introduction was given by C.E.O. Dr. Mahender Sharma

Specifications of Bid

Specifications of Bid was given by engineer Olson Abrams

Administrative Matters

Shareefa Toolsiram give update on the Evaluation and Qualification Criteria and Deadline of Submission of Bid

Miss Bess also elaborated on some administrative matters.

No questions were asked relating to Administrative Matters

Questions

Q: Is generator Provided?

A: Will be powered by Solar and GPL (initial answer was later changed after Mr. Vanbrook from MoF corrected that the generator was still to be installed following a query by Mr. Cambridge).

Q: Critical Loadings

A: The solar PV system will be connected to critical loads inclusive of the server room, critical AC units and lighting mainly.

Q: No Generator

A: Removing of all load shedding, with the inclusion of the generator, the load sharing apparatus is now also to be included in the technical specifications.

Q: Confirm Roof

A: Flat concrete roof (roof should not be damaged or punctured) and fire extinguisher must be placed.

Q: Will the bidder have to supply A.C.

A: Ministry of Finance to provide A.C. to cool battery (18000btu)

Q: If you are working with the existing schematic 400amps mains will it be powered by GPL and Solar Hybrid inverter

A: 400amps mains will it be powered by GPL and Solar Hybrid inverter

Q: Will the hybrid inverter be responsible to power the entire system?

A: No.

Q: In the absence of the generator, how long can the battery provide power to the building?

A: To provide bidders with a feedback within 24 hrs.

Q: If an engineer is just out of U.G. and doesn't have working experience, can he work alone?

A: He must be accompanied by an engineer with experience.

Closed

Meeting was adjourned at 11:20am