

# **MINUTES OF MEETING**

## **Design, Supply, Installation and Commissioning of a 150 kWp Off-Grid Solar Photovoltaic Micro-Grid System and Electrical Distribution Network in Paruima**

### **Call to Order**

A Pre Bid Tender meeting hosted by Guyana Energy Agency was held via Zoom on March 31, 2021 at 1:00 Pm with bidders. A 5-minute delay was allowed for those bidders who were deemed to be late.

### **Introduction**

Introduction was given by Mrs. Shareefa Toolsiram

### **Administrative Matters**

Mrs. Shareefa Toolsiram provided an update on the Evaluation and Qualification Criteria and Deadline of Submission of Bid

### **Specifications of Bid**

Technical Specifications of Bid was given by engineer Mr. Olson Abrams

### **Questions**

Q: Does the letter of credit have to state an exact figure?

A: Yes, it must state a figure.

Q: Is it two separate lots?

A: Yes.

Q: Is there a generator on site?

A: Yes, but it will not be used, it will not be integrated to the system, but we want the option available from the inverter side.

Q: Is there an existing utility or will the utility that we are implementing be the actual utility.

A: Yes, will this be the existing utility. The existing system doesn't reach the entire village and we will not be using that, an entire system has been designed to configure for the orphanage.

(There are some existing poles from the present network which are to be reused. The details of this are given in the network diagram provided.)

Q: Will the existing design/utility be a 24 hours operation?

A: It was designed to provide 24 hours power to the community.

Q: Does it include or exclude the PV system?

A: It is for the new system that we are designing now.

Q: Will the new system that you will be implementing be a 24 hours operation inclusive of PV and utility, whichever generator you decide to put in sometime in the future.

A: It should be able to provide 24 hours as an independent source (i.e. Solar PV Farm only), the integration of the generator is a future consideration, not to be made (required) in this project.

Please note – Photos of the community will be shared and uploaded on the website as well.

### **Closed**

With no other matters, concerns or questions proffered, the Meeting was adjourned at 1:47 pm